

AS A PARENT, I WILL-

- Be provided with a choice of Educarer wherever possible
- Give the Educarer all the necessary details to help in providing care and education of my child e.g. Routines for sleeping, any health problems etc.
- Notify the Educarer immediately if I cannot pick up my child as arranged. Extra time will be charged for.
- Understand that if my child becomes ill I will be notified and may be required to collect my child immediately. Will not take a sick child to the Educarer.
- Be notified as soon as possible in case of accident or illness. I will also be responsible for any medical expenses in the case of urgent treatment for my child.
- Be expected to spend time settling my child into care.
- Be responsible for supplying my children meals and drinks.
- For babies, supply enough nappies, bottles and changes of clothes. For older children, enough changes of clothes must be provided.
- Sign and read my child's Individual Profile Sheet.
- Give permission for outings and travel in the Educarers car
- Give written advice on who is permitted to pick my child up.
- Notify changes of address immediately as they are important in emergencies
- Notify the Educarer immediately if my child will be absent.
- Give a week notice of care finishing in writing to both the Educarer and Bizzy Buddyz.
- Be courteous to the Educarer by notifying any changes to arranged hours or circumstances.
- Ask Bizzy Buddyz for alternative or emergency care when their usual Educarer is unavailable.
- Be welcome to attend training, playgroups or other meetings arranged by Bizzy Buddyz.
- Be welcome to discuss my child's progress and any concerns with the Educarer or Bizzy Buddyz Management.
- Be welcome to discuss with Bizzy Buddyz Management any conflicts or concerns about the child/ren or care situation you may have.
- Pay my fees weekly at the end of the care period. When possible attach a cheque to the Educarers timesheet.
- Agree that if a debt remains after two reminder notices have been sent the debt will be sent to a Debt Collection Agency for recovery and you will be liable for collection and legal costs as well as the original amount. Care will be discontinued if this event arises.

SIGNATURES:

Parents/Whanau _____ Date _____

Educarer _____ Date _____

Care Arranger _____ Date _____